

**Denton Independent School District
Special Education Services
Department of Psychological Services:
Family Services Center**

Procedures for Referral

The “Who”, the “Why”, the “When”, and the “How”

The **Family Services Center** is a center developed to serve children receiving special education services and their families. One of the goals is to provide support, guidance, and education to parents so that their special needs youngster can gain the most from her/his public education. The purpose of the **FSC (Family Services Center)** is to bridge the gap between home and school because both are so important in a child’s life.

The “**Who**”: a student receiving special education services that are receiving or had been considered to receive psychological services. This student is attending school in Denton ISD and can be referred by a campus administrator, a school counselor, a diagnostician, or some other support staff within a school setting to the campus LSSP. Current counselors for the FCC are licensed psychologists, LSSPs, doctoral interns and specialist level interns.

The “**Why**”: this referral would occur when the school personnel has had or is having contact or interaction with a parent or student who appears to be having difficulty with behaviors in both the school and home. There should some sort of relationship established between the two parties before the FSC is suggested.

The “**When**”: weekly sessions will be held on Tuesday evenings, for a total of eight sessions, from 5:00 to 5:50 PM and from 6 to 6:50 PM in the TBD Building of Calhoun Middle School.

The “**How**”: if a parent asks for help or seems open to receiving some additional support, the campus LSSP should talk to him/her about the opportunity. The sessions are free of charge. It is the responsibility of the referring party to explain the program to the parent and inform her/him that a contact will be made by Francis Chen. Complete the Referral for Family Services Center form and email as an attachment, send as a fax (Calhoun Middle School), or send in an e-mail to Francis Chen at Calhoun.

Thank you for your support to this program and to our students and their families!!

SupervisorFname Lname, Ph.D., LSSP, LP

CoordinatorFname LName, M.A., LSSP, NCSP